

Memorandum for the Record

Boston Region Metropolitan Planning Organization

Unified Planning Work Program Committee Meeting Summary

June 13, 2023, Meeting

12:00 PM–12:30 PM. Zoom Video Conferencing Platform

Derek Krevat, Chair, representing Gina Fiandaca, Secretary of Transportation and Chief Executive Officer of the Massachusetts Department of Transportation (MassDOT)

Decisions

The Boston Region Metropolitan Planning Organization's (MPO) Unified Planning Work Program (UPWP) Committee agreed to the following:

- Approve meeting summary of April 20, 2023, meeting
- Approve meeting summary of April 27, 2023, meeting
- Approve sending Draft Federal Fiscal Year (FFY) 2024 UPWP to the MPO board and request release for public comment period

Materials

Materials for this meeting included the following:

1. Meeting summary of April 20, 2023, meeting
2. Meeting summary of April 27, 2023, meeting
3. Draft FFY 2024 UPWP

Meeting Agenda and Summary of Discussion

1. Introductions

See page 3 for attendance.

2. Public Comments

There were none.

3. Meeting Summary of April 20, 2023—*Approval of this summary*

A motion to approve the summary of the meeting of April 20, 2023, was made by the Metropolitan Area Planning Council (Eric Bourassa) seconded by the Inner Core Committee (Tom Bent, City of Somerville). The motion carried.

4. Meeting Summary of April 27, 2023—Approval of this summary

A motion to approve the summary of the meeting of April 27, 2023, was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (Tom Bent, City of Somerville). The motion carried.

5. Action Item: Draft Federal Fiscal Year (FFY) 2024 UPWP—*Srilekha Murthy, MPO Staff*

The FFY 2024 UPWP programs approximately \$7.1 million for work to be conducted by the Central Transportation Planning Staff and the Metropolitan Area Planning Council. It funds 18 programs that support the MPO and 3C processes, as well as technical assistance programs and discrete studies. As in previous years, the goal of increasing funding for ongoing programs is to maintain staff's ability to respond to evolving planning needs throughout the year.

In FFY 2024, the UPWP funds four discrete studies: Lab and Municipal Parking Phase 2, Parking in Bike Lanes, Strategies for Environmental Outreach and Engagement, and Applying Conveyal to TIP Scoring.

E. Bourassa asked if the planning grants received by the MPO and other municipalities under the Safe Streets and Roads for All Program needed to be added or amended into this year's UPWP. D. Krevat stated that he would follow up on this question with the Federal Highway Administration.

Vote

A motion to send the FFY 2024 UPWP to the MPO board for a vote to release the UPWP for public comment was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (Tom Bent, City of Somerville). The motion carried.

6. Members Items

There were none.

7. Next Meeting

The next meeting will be held on July 13, 2023, to review public comments and request endorsement.

8. Adjourn

A motion to adjourn was made by the Metropolitan Area Planning Council (Eric Bourassa) and seconded by the Inner Core Committee (Tom Bent, City of Somerville). The motion carried.

Attendance

| Members | Representatives and Alternates |
|--|---|
| Massachusetts Department of Transportation (Office of Transportation Planning) | Derek Krevat |
| Metropolitan Area Planning Council | Eric Bourassa |
| Regional Transportation Advisory Council | Lenard Diggins |
| At-Large City (City of Newton) | David Koses |
| At-Large Town (Town of Arlington) | |
| City of Boston (Boston Transportation Department) | |
| Inner Core Committee (City of Somerville) | Tom Bent |
| Three Rivers Interlocal Council (Town of Norwood/Neponset Valley Chamber of Commerce) | Tom O'Rourke |
| Three Rivers Interlocal Council alternate (Town of Westwood) | Steve Olanoff |
| City of Framingham (Metrowest Regional Collaborative) | |

| Other Attendees | Affiliation |
|------------------------|--------------------|
| Marc Older | |

MPO Staff/Central Transportation Planning Staff

Tegin Teich, Executive Director
Annette Demchur
Hiral Gandhi
Silva Ayvazyan
Srilekha Murthy
Ethan Lapointe
Ryan Hicks
Erin Maguire

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Title VI Specialist

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857.702.3700 (voice)

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